



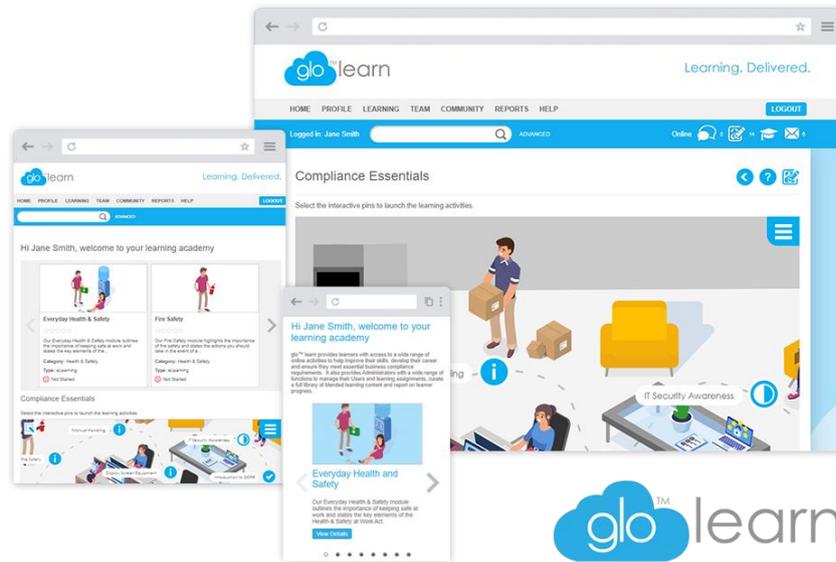
glo™ Home working solution

Working from home has become the new normal for many people in business. However, it is also a new way of working life. To help businesses adjust to this, we have put together this home working solution for businesses with or without our LMS.





glo™ learn is an out of the box solution that allows you to track and engage your workforce remotely, with simple reporting and content uploading functionality this really is the ideal working from home solution for your business.



- Our Essential Home Working Bundle – 10 Courses
- Branded to your business requirements
- Ability to assign eLearning to specific departments of your business
- Complex Rules engine to send email reminders to your requirements
- Leader boards, badges and rewards points to keep spirits high
- Course structure in an interactive journey
- The ability to grow with add on solutions
- And More**

Pricing

No of users	Cost – minimum 1-year contract
Up to 250	£1.50 per user / £375 overall per month on Direct Debit
Up to 500	£1 per user / £500 overall per month on Direct Debit
Above 500	POA

**contact us to find out more about the glo™ learn product

Working from home content bundles

If you already have your own LMS we can help you populate it with our strategically picked working from home bundles. Alternatively, you can create your own bundle using our glo™ library of short courses.

Essential Home Working Bundle – 10 Titles

Health and Safety

- Display Screen Equipment

Food Safety & Hygiene

- Hygienic Premises

Customer Service

- Email Etiquette
- Telephone Manner

Workplace Wellbeing

- Mental Health
- Everyday Energy
- Life Balance

Personal Development

- Remote Working
- Making Objectives Happen
- Time Management

No of Users	glo™ library – WFH Essential Bundle – 10 courses	
	Annual Fee	per user per month
50	£302	£0.51
100	£514	£0.43
200	£816	£0.34
300	£1089	£0.31
400	£1300	£0.28
500	£1452	£0.25
750	£1678	£0.19
1000	£1890	£0.16
2000	£2555	£0.11
2500	£2797	£0.10
5000	£3704	£0.07
7500	£4460	£0.05
10000	£5065	£0.04
20000	£6880	£0.03
Enterprise	POA	POA

Managers Home Working Bundle – 25 Titles

Health and Safety

- Remote Health and Safety
- Display Screen Equipment

Social & Corporate Responsibility

- Cyber Security

Food Safety & Hygiene

- Hygienic Premises

Workplace Wellbeing

- Mental Health
- Impact & Influence
- Positive Thinking
- Great Conversations
- Personal Agility
- Everyday Energy
- Life Balance

Customer Service

- Email Etiquette
- Telephone Manner

Teamwork, Management & Leadership

- Effective Meetings
- Managing Virtual Teams
- Planning & Monitoring Team Performance

Personal Development

- Remote Working
- Making Objectives Happen
- Problem Solving
- Setting Objectives
- Dealing with Stress
- Time Management

Change Management

- Experiencing Change
- The Need for Strategy

Communication and Social Skills

- Communicating with Emotional Intelligence

No of Users	glo™ library – WFH for Managers Bundle- 25 courses	
	Annual Fee	per user per month
50	£504	£0.84
100	£857	£0.72
200	£1,361	£0.57
300	£1,814	£0.51
400	£2,167	£0.46
500	£2,419	£0.41
750	£2,797	£0.32
1000	£3,150	£0.27
2000	£4,259	£0.18
2500	£4,662	£0.16
5000	£6,174	£0.11
7500	£7,434	£0.09
10000	£8,442	£0.08
20000	£11,466	£0.05
Enterprise	POA	POA



Our glo™ library of eLearning courses consists of a variety of Soft Skills and Compliance titles to cover a wide range of workplace requirements and provides the perfect way to get your online learning strategy off the ground or to compliment your own online content. We introduce new and diverse titles quarterly, adding to the already impressive library of courses.

Equality & Diversity



Managing Equality & Diversity is a very real challenge for managers and employees in today's workplace. The Equality & Diversity range covers the Protected Characteristics identified by the Equality Act 2010, using case studies and questions to help you to understand and prevent discrimination at work.

12 courses:

Equality & Diversity Introduction	Sexual orientation
Age	Marriage & civil partnership
Race	Pregnancy & maternity
Religion or Belief	Disability
Workplace Bullying	Unconscious Bias
Sex Discrimination	Gender Reassignment

Health & Safety



Health and Safety is one of the most important subjects that needs to be addressed at work, to maintain compliance with the law and to protect the workforce. These interactive, responsive modules make compliance training that bit more engaging!

13 courses:

Introduction	Dangerous Substances
Fire	Display Screen equipment
First Aid	Electricity
Slips & Trips	Driving at Work
Manual Handling	Vehicles in and around the Warehouse
Moving or falling objects	Working at Height
Office Health and Safety	Remote Health and safety

Data Protection & IT Security

The 8 principles of the Data Protection Act set out rules for handling, processing and storing personal data. This range covers each principle and what your rights and responsibilities are under the Act.



6 courses:

GDPR Module

An Introduction to GDPR

Lawful base for Processing

Accountability and Governance

Individual Rights

Data protection act 2018

Corporate & Social Responsibility

Every company has certain social and corporate responsibilities which must be maintained. These range from sustainability to ethical trading, and help to protect your social, economic and environmental interests.



4 courses:

Anti-Slavery

Sustainability

Cyber Security

Right to Work

Whistleblowing

Driving at work

Food Safety & Hygiene

When storing or preparing food, it is essential that Food Standards are achieved and maintained. The Food Safety and Hygiene range covers everything from Food Law through to Allergies and Personal Hygiene



9 courses:

Introduction

Food Law

Food Safety Hazards

Temperature Control

Hygienic Premises

Personal Hygiene

Food Safety Management

Food Allergy

Food Bourne Illness

Management & Leadership

Accelerate your managers' development with motivational, effective and engaging online training. Designed to improve the skills and confidence of managers and leaders, the range covers everything from coaching and mentoring to giving feedback.



18 courses:

Effective Delegation

Developing Leadership

Managing virtual teams

Planning & Monitoring Team Performance

Taking Action

Appraisal Interviews

Sickness and absence

Coaching

Planning for a crisis

Performance Management

Coaching and Mentoring

Flexible leadership

Performance Troubleshooting

Motivation and Effective Feedback

The Effective Leader

Great conversations

Mentoring

Taking the lead

Operational Agility

Workplace ethics

Personal Development

Personal development is about maximising strengths and improving areas of weaknesses. This range is designed to help develop potential and improve employment skills through interactive online learning.



10 courses:

Making Objectives Happen

Problem Solving

Setting Objectives

Dealing with stress

Time Management

Planning your own Development

Negotiation Skills

Decision making

Confidence

Remote Working

Communication & Social Skills

The Communication and Social Skills range is designed to help staff become more confident and effective in their communications, when speaking, listening and writing.



13 courses:

Active listening

Body Language

Expressing yourself

Presenting data

Social media awareness

Workplace Diplomacy

Effective writing

Asking the right questions

Communicating with Emotional intelligence

How to be assertive

Presenting with Confidence

What's not being said?

Communicating under pressure

Teamwork

Effective teamwork is an essential part of any working environment. The Teamwork range is designed to help staff become more effective team players and leaders, playing an active role in the success of the team. Our Teamwork series will help you to understand the different stages of a team, to find your role and to run a productive meeting



7 courses:

Dealing with Conflict

Working in teams

Effective Meetings

Performance troubleshooting

Find Your Role

Collaborative Working

Effective delegation

Customer Service

The Customer Service range offers staff insights into appropriate and effective customer service, from sending emails to handling complaints. The range is designed to offer useful advice for approaching new customers and maintaining existing ones.



8 courses:

Brand and Reputation

Know your customer

Approaching new customers

Telephone manner

Handling Complaints

Maintaining Existing Customers

A balancing act

Email Etiquette



Change Management

Change is an important part of any organisation's success, but it can be overwhelming. That's why we've created this suite of titles to help employees recognise why change is vital and how to accept and adapt to change.

6 courses:

Challenging the Status Quo

Thriving in Change

Seeing Change through

The need for strategy

Experiencing Change

Making the Change



Writing Skills

Our Literacy Skills series has been designed to help you understand how to prepare and write an effective report. The range explores a variety of literacy features, which add structure and style to your writing, whilst reinforcing the fundamental rules of spelling and grammar.

4 courses:

The English Sentence

Writing your report

Planning your Report

Spelling and Punctuation



Safeguarding

Safeguarding is everybody's responsibility, with each of us having a moral duty to recognise, record, report and respond to any concerns about harm and abuse. This suite explores a range of safeguarding issues related to Children and Vulnerable Adults for England and Wales, Scotland and Northern Ireland.

6 courses:

Safeguarding Children
(England and Wales)

Safeguarding Vulnerable
Adults (Scotland)

Safeguarding Vulnerable
Adults (Northern Ireland)

Safeguarding Vulnerable Adults
(England and Wales)

Safeguarding Children (Northern
Ireland)

Safeguarding Children (Scotland)

Workplace Wellbeing

The health and wellbeing of individuals within your organisation is vital, both in and out of the workplace. This range is designed to promote positive working cultures and highlight the risks and warning signs of poor mental health, stress, sickness and more.



24 courses:

Changing Behaviours

Everyday Energy

Impact and influence

Managing Emotions

Mindset

Positive thinking

Relaxation

Value and Purpose

Letting go

Ambiguity

Great Conversations

Creativity

Empathy

Healthy Living

Life Balance

Mental Health

Personal Agility

Relationship building

Resilience

Mindfulness

Curiosity

Critical Thinking

Better Judgements

Winter wellbeing

Finance

All organisations are exposed to the growing threat of financial crime, which ranges from bribery and fraud to money laundering and terrorist financing. Our Finance range is designed to improve your understanding of these key risk areas as well as exploring the basic techniques involved in the workplace.



9 courses:

Competition Law

Bribery & Corruption

Insider Trading

PCI-DSS

Finance for Non-Financial
Managers

Bribery Act 2010

Anti-money Laundering

Budgeting Basics

Managing Personal Finances



Career Development

Whether you are conducting a recruitment interview, carrying out an appraisal interview with your team or you are the interviewee, this range offers tips and techniques to ensure a successful interview process.

7 courses:

Career Planning

First impressions

Appraisal Interviews

Inducting a new team member

Tips for the interviewee

Hiring right first time

Networking



Add on solutions

So, you have our glo™ learn LMS, your workforce is engaged, but you need something more? Our add-on solutions give you additional functionality to help you interact with your employees and make the most out of your LMS.

Virtual coaching and mentoring

Sharing our skills and knowledge are key to learning.

With our virtual coaching and mentoring solution, you can identify skills or areas where you struggle, for example 'time management'. The system will then suggest colleagues that have listed 'time management' is part of their strengths. You can then choose your mentor and arrange meetings with that person or chat with them to gain some coaching and guidance to help you improve your skills.

Social groups

Similar to Facebook groups, but without the need to change platforms.

Social groups have been used by our current clients to group together learners who are assigned to a specific programme or specific workshop. You are in control of what groups are available and to whom. Learners then choose whether to join the groups that are available to them.

The members of the group can message each other and support each other with day to day queries or queries relating to the courses they have been assigned to, sharing insights and openly discussing subjects amongst the group.

Online skills analysis and 180/360 skills feedback

One of our most successful add-on solutions.

Skills analysis allows your learners to assess their skills online against your designated competencies and skills. Different groups can be set different benchmarks expected for their roles. Once they have completed their self-evaluation, they can then request 180 manager and 360 peer feedback. The results are automatically collated into a report document showing areas of strength and areas where they may need more help or learning, which can be used as part of a personal review. Results can also be mapped to actions or learning in the library. If you have our glo™ library, the skills advisor tool will can recommend eLearning courses that will help them to upskill those areas of need.



Contact us

Email - getintouch@digits.co.uk

Phone - 01489889900

Website - www.digits.co.uk